

Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on January 27, 2025, at 5:00 p.m.

Present:

Deputy Supervisor Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O'Neil

Attorney Anthony Hallak

Absent:

Supervisor Robert J. Meelan

Deputy Supervisor Colarusso called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Deputy Supervisor Colarusso recognized the public in attendance and asked if anyone wished to address the Board. Sharleen Machold, Senior Director, reported that she canceled last week as it was so cold, also asked the Board about some repairs to the ladies room and there are 2 thermostats that are not working. They are planning some spring trips. Dave Adams asked why the snowmobile trail was now closed, Deputy Supervisor Colarusso told him that there is no motorized use and that has now been implemented. Mr. Adams said he was told by the Trails and Supervisor Meelan they would have use.

RESOLUTION #6

Upon motion by Councilman Maxam, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the Organizational and Regular Meeting Minutes of January 2, 2025 as printed.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Abstain
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

RESOLUTION #7

Upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board authorize Deputy Supervisor Colarusso to sign the 2025 Kirkland Art Center Agreement.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #8

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board authorize Deputy Supervisor Colarusso to sign the 2025 Retainer Agreement with Felt Evans, LLP.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

Appropriate funds for 2023 TAP – Per Attorney Hallak this is on hold until after the Executive Session has been held.

Board members reviewed and signed the financial reports for the fiscal year 2024 submitted by Donna Maxam, Town Clerk; Patricia Maxam, Recreation Manager; Donna Maxam, Receiver of Taxes; Town Justices, Daniel English and Jay Williams III. (Copies of the reports have been made a part of these minutes)

CORRESPONDENCE

Shawn Occhipinti wanted to thank the Hamilton College Town & Gown Association for the donation to update the speed trailer.

AUDIT BILLS

RESOLUTION #9

Upon motion by Councilman Maxam, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board review and approve the bills as audited: The totals were:

- A - 108,384.50
- B - 28,116.39
- DA - 189,082.60
- DB - 56,368.00
- Clinton, CI Mills, Deansboro Fire SF-** 265,974.00
- SS1 - 12,337.56
- SS2 - 569.26
- SS4 - 526.48
- SS5 - 5,165.00
- SW3 - 400.00
- SW4 - 400.00
- SW5 - 400.00
- SW6 - 400.00
- Cap Fund H -** 8,000.74
- CSSA SS3 -** 51,654.71

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

Deputy Supervisor Colarusso asked for a motion to enter into executive session to discuss a matter.

A motion was made by Councilwoman O'Neil, second by Councilman Maxam to enter in to executive session at 5:07. All in favor.

A motion was made by Councilwoman O'Neil, second by Councilman Maxam to come out of executive session at 5:40. All in Favor.

RESOLUTION #10

Upon motion by Councilwoman Yando, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board authorizes to appropriate funds for the 2023 TAP.

TOWN OF KIRKLAND

RESOLUTION NO.: 10

RE: AUTHORIZING THE APPROPRIATION OF \$1,498,624.00 FOR KIRKLAND TRAILS PROJECTS

BE IT RESOLVED by the Town Board for the Town of Kirkland, Oneida County as follows:

WHEREAS, the Town of Kirkland (the "Town") is a municipal corporation organized and existing pursuant to the laws of the State of New York; and

WHEREAS, pursuant to the Town of Kirkland Comprehensive Land Use Plan (last revised June of 1993), the Town recognized the importance of promoting recreational activities including the use of recreational trail systems; and

WHEREAS, "Kirkland Trails" is a committee of citizens formed to undertake steps to advance the concept of developing and utilizing multi-use Bike/Hike trails (the "Project"); and

WHEREAS, the Town of Kirkland is the recipient of a \$1,498,624.00 grant to develop multi-use and Bike/Hike trails; and

WHEREAS, pending receipt and administration of grant monies, Kirkland Trails requires the advance of funding for construction and development of multi-use trails and is willing to advance \$200,000.00 of its own funds toward the Project; and

WHEREAS, the Town is desirous of pursuing recreational trail opportunities on certain conditions consistent with and in concert with Kirkland Trails; and

NOW THEREFORE, BE IT RESOLVED, that the Town of Kirkland to appropriate the sum of \$1,498,624.00 from Capital Account #5115.2 which includes cash and proceeds from bond anticipation notes, for 2023 TAP: Kirkland Trails Phase II, which sum shall be reimbursed as grant funds; and it is further

RESOLVED that the Town Supervisor is directed to take such steps as are necessary to prepare, implement and administer those funds, applications, permits and duties as are reasonable and prudent to carry out the intent of this Resolution; and it is further;

RESOLVED, that this Resolution shall take effect immediately.

This Resolution was adopted by the following votes:

AYES: 4 NAYS: 0 ABSENT: 1

Dated: January 27, 2025

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilman Maxam, seconded by Councilwoman O'Neil, the meeting was adjourned at 5:44 p.m.

Donna B. Maxam, Town Clerk